



## INFORMATION NEEDED TO COMPLETE A SET OF SPECIFICATIONS

This questionnaire is for our clients to download & try to complete by checking or filling-in the blanks. You may take this list to various building supply outlets and or local builders. Some of your answers may require additional changes to our stock plans. We will review the questionnaire with you when writing your Specifications as part of our Construction Print Package (\$1,800.00) at one of our meetings as we complete your plans. Builders will need your Specifications for a complete itemized quote. Changes can still be made during construction, but will require extra change orders.

### 1. CONTRACT INFORMATION:

Who will construct your home  Owner  Builder

#### Who will provide the following Permits?

Builders Risk Insurance  Owner  Builder  
 General Liability Insurance  Owner  Builder  
 Workman's Comp Insurance  Owner  Builder  
 Building Permits  Owner  Builder

### 2. SITE WORK:

Who will clear your lot  Owner  Builder  
 Who will provide the final grading  Owner  Builder  
 Who is responsible for accessing the site during construction  Builder  Owner

### 3. FOUNDATION: (What type will your home have?)

Concrete Slab  Crawl Space  Elevated  Basement  Brick Veneer  Stucco  Wood Piling

### 4. FLOOR FRAMING:

2x10" or 2x12" Framing Lumber  "I" Joist  Open Web Truss

### 5. EXTERIOR WALLS:

2x4" Frame  2x6" Frame  Concrete Block  
 Finished Material:  Vinyl Siding  Hardiplank Fiber cement  Brick Veneer  Stucco

### 6. CEILING HEIGHTS DESIRED:

Main Floor -  8' 1 1/2"  9' 1 1/2"  10' 1 1/2"  
 Second Floor -  8' 1 1/2"  9' 1 1/2"  10' 1 1/2"  
 Basement -  8' 1 1/2"  8' 9 1/2"  Other

### 7. SOFFIT & OVERHANG MATERIAL:

Perforated Vinyl  Fiber cement  Wood

### 8. ROOFING:

Fiberglass Shingles  Standing Seam Pre-finished Metal  Other  
 Seal-O-Flex (for flat roofs)

### 9. GUTTERS:

Rain Diverters Only  Gutters & Downspouts  Aluminum  Vinyl

**10. FIREPLACE:**

Solid Masonry  Pre-Built Unit  Wood Burning Unit  Natural Gas  propane  
 Raised Hearth  Flush Hearth

Type of Mantel Desired \_\_\_\_\_

Type of Material around Opening \_\_\_\_\_ Hearth \_\_\_\_\_

Material for Chimney \_\_\_\_\_

**11. WINDOWS: (Do you know the Manufacturer)** \_\_\_\_\_

Type:  Single Hung  Double Hung  Casement  Awning  Horizontal Sliders

Material:  Wood  Vinyl Clad  All Vinyl  Metal Clad  Other

Type of Glass:  Standard Insulated Glass  Reflective & Insulated Glass  Impact Glass

Casing Width  2 1/4"  3 1/4"  5 1/4"  Window Stools  Picture Frame  Return Sheetrock

**12. EXTERIOR DOORS:**

Material:  Wood  Metal  Fiberglass  Reflective Insulated Glass  Impact Glass

**13. SHUTTERS:**

Vinyl Fixed Louvers  Vinyl Fixed Panels  Operating Louvers  Operating Panels  Storm Shutters

**14. INSULATION:**

Exterior Walls:  Fiberglass Batts  Sprayed Foam  Blown Cellulose

Interior Walls For Sound: Location \_\_\_\_\_

Ceiling:  Fiberglass Batts  R-30  R-38  Sprayed Foam  Blown Cellulose

Floor :  Fiberglass Batts  R-19  Other

**15. GYPSUM (Sheetrock):**

1/2" Thick  5/8" Thick  Smooth Finish  Textured Finish  Painting Material \_\_\_\_\_

**16: INTERIOR DOORS & TRIM:**

Door Type:  Wood  Molded Masonite  Fiberglass

Style:  2 Panel  3 Panel  4 Panel  6 Panel  Flush

Hollow Core  Solid Core  Smooth Finish  Wood Textured

Casing Size:  2 1/4"  3 1/4"  5 1/4" (Note: 5 1/4" requires a plan change)

Style: \_\_\_\_\_

Baseboards:  3 1/2" High  5 1/4" High  7 1/4" High  9 1/4" High  1 Piece  2 Piece

Material:  Pine  Fir  MDF Molded

Shoe Mold:  Oak  Pine  Molded Location \_\_\_\_\_

Crown Molding: Type \_\_\_\_\_

Room Locations: \_\_\_\_\_

Chair Rail Type: \_\_\_\_\_

Location: \_\_\_\_\_

Closet Rods:  White Aluminum  Closet Maid Wire Type

Closet Shelves:  Painted 3/4" Plywood with Banded Edge  Closet Maid Wire Type

**17. INTERIOR STAIRS:**

Basement: Step Material \_\_\_\_\_ Riser Material \_\_\_\_\_ Handrail \_\_\_\_\_ Balusters \_\_\_\_\_  
Main: Steps Material \_\_\_\_\_ Riser Material \_\_\_\_\_ Handrail \_\_\_\_\_ Balusters \_\_\_\_\_  
Attic \_\_\_\_\_

**18. TYPE OF FLOORING: (We will show a price per sq. allowance )**

Carpet Locations: \_\_\_\_\_  
Hardwood Type: \_\_\_\_\_ Width \_\_\_\_\_ Pre-finished \_\_\_\_\_ Unfinished \_\_\_\_\_  
Hardwood Locations: \_\_\_\_\_  
Ceramic Tile Locations: \_\_\_\_\_  
Resilient / Vinyl Tile Locations: \_\_\_\_\_  
Other \_\_\_\_\_ Locations \_\_\_\_\_

**19. CABINET MATERIAL OR BRAND: (We will show an allowance )**

Kitchen: \_\_\_\_\_ Counter Top Material: \_\_\_\_\_ Backsplash Material \_\_\_\_\_  
Powder Room: \_\_\_\_\_ Counter Top Material: \_\_\_\_\_  
Master Bath: \_\_\_\_\_ Counter Top Material: \_\_\_\_\_  
Hall Baths: \_\_\_\_\_ Counter Top Material: \_\_\_\_\_  
Basement Bath: \_\_\_\_\_ Counter Top Material: \_\_\_\_\_  
Great Room \_\_\_\_\_ Counter Top Material: \_\_\_\_\_

**20. PLUMBING: ( It is best to take this list to a plumbing supply company to complete )**

Kitchen Sink \_\_\_\_\_ Faucet \_\_\_\_\_  
Vegetable Sink \_\_\_\_\_ Faucet \_\_\_\_\_  
Powder Room Lavatory \_\_\_\_\_ Faucet \_\_\_\_\_  
Powder Room Water Closet \_\_\_\_\_  
Master Bath Lavatory \_\_\_\_\_ Faucet \_\_\_\_\_  
Master Bath Water Closet \_\_\_\_\_  
Master Bath Tub \_\_\_\_\_ Faucet \_\_\_\_\_  
Master Bath Shower \_\_\_\_\_ Faucet \_\_\_\_\_  
Hall Bath Lavatory \_\_\_\_\_ Faucet \_\_\_\_\_  
Hall Bath Tub \_\_\_\_\_ Faucet \_\_\_\_\_  
Hall Bath Shower \_\_\_\_\_ Faucet \_\_\_\_\_  
Hall Bath Water Closet \_\_\_\_\_  
Other Bath Lavatory \_\_\_\_\_ Faucet \_\_\_\_\_  
Other Bath-Tub Shower \_\_\_\_\_ Faucet \_\_\_\_\_  
Other Bath Water Closet \_\_\_\_\_  
Utility Room Sink \_\_\_\_\_ Faucet \_\_\_\_\_  
Garage Sink \_\_\_\_\_ Faucet \_\_\_\_\_

Bath Accessories: Mirrors \_\_\_\_\_

Shower Enclosures \_\_\_\_\_ Fiberglass Units \_\_\_\_\_ Ceramic Tile \_\_\_\_\_ Marble \_\_\_\_\_  
Tub Deck \_\_\_\_\_ Fiberglass Unit \_\_\_\_\_ Ceramic Tile \_\_\_\_\_ Other \_\_\_\_\_  
Shower Pan \_\_\_\_\_ Molded Unit \_\_\_\_\_ Ceramic over Bitchathane \_\_\_\_\_ Shower Doors \_\_\_\_\_ Curtain Rods \_\_\_\_\_  
Water Supply: \_\_\_\_\_ Public \_\_\_\_\_ Individual Well \_\_\_\_\_ Community System \_\_\_\_\_  
Sewage Disposal \_\_\_\_\_ Public \_\_\_\_\_ Septic Tank \_\_\_\_\_ Community System \_\_\_\_\_  
Water Piping Material \_\_\_\_\_  
House Drain Material \_\_\_\_\_

Number of Water Heaters \_\_\_\_\_ Tank Size \_\_\_\_\_ Tankless \_\_\_\_\_  
Gas Service \_\_\_\_\_ Utility Company \_\_\_\_\_ Liquid Pet. \_\_\_\_\_  
Gas Locations \_\_\_\_\_ Range \_\_\_\_\_ Water Heater \_\_\_\_\_ Fireplace \_\_\_\_\_ Dryer \_\_\_\_\_ Deck \_\_\_\_\_ Front Porch \_\_\_\_\_

**21. HEATING & AIRCONDITIONING:**

Make \_\_\_\_\_ Number of Units Required \_\_\_\_\_  
\_\_\_\_\_ Electric Heat Pumps \_\_\_\_\_ Gas Heat w/ Electric Air Cond. \_\_\_\_\_ Gas Pack Units \_\_\_\_\_ Geothermal

**22. ELECTRICAL:**

Service Panels Required \_\_\_\_\_ Emergency Generator \_\_\_\_\_  
Special Outlets Required \_\_\_\_\_  
Will the Light Fixtures be furnished by: \_\_\_\_\_ The Builder \_\_\_\_\_ The Owner's  
Type of Switch Plates & Outlets \_\_\_\_\_

**23. KITCHEN EQUIPMENT: (Check all that apply)**

Will the Appliances be Furnished by: \_\_\_\_\_ The Builder \_\_\_\_\_ The Owner's  
\_\_\_\_\_ Cook Top \_\_\_\_\_ Range \_\_\_\_\_ Vented Hood \_\_\_\_\_ Down Vent Hood \_\_\_\_\_ Wall Oven(s) \_\_\_\_\_ Microwave  
\_\_\_\_\_ Dishwasher(s) \_\_\_\_\_ Disposal \_\_\_\_\_ Trash Compactor \_\_\_\_\_ Warming Drawer \_\_\_\_\_ Under Counter Ice Maker  
\_\_\_\_\_ Refrigerator Size \_\_\_\_\_ Freezer \_\_\_\_\_ Wine Cooler

**24. MISCELLANEOUS:**

\_\_\_\_\_ Number of Smoke Detectors (hard wired with battery back-up required)  
\_\_\_\_\_ Number of Telephone, Television & Internet Hook-ups Required \_\_\_\_\_  
Do you require a Central Security System \_\_\_\_\_ Do you require a Central Vacuum System \_\_\_\_\_  
If an Elevator is shown in your plans, will it be roughed-in only \_\_\_\_\_ Installed at construction \_\_\_\_\_  
Do you desire an intercom or stereo system \_\_\_\_\_  
Do you desire a Underground Sprinkler System \_\_\_\_\_

**25. FRONT PORCH:**

Ceiling Material \_\_\_\_\_ Porch Beam Material \_\_\_\_\_ Columns \_\_\_\_\_  
Handrail Material \_\_\_\_\_ Balusters Material \_\_\_\_\_ Floor Material \_\_\_\_\_  
Step Material \_\_\_\_\_

**26. BACK PORCH:**

Ceiling Material \_\_\_\_\_ Porch Beam Material \_\_\_\_\_ Columns \_\_\_\_\_  
Handrail Material \_\_\_\_\_ Balusters Material \_\_\_\_\_ Floor Material \_\_\_\_\_  
Step Material \_\_\_\_\_

**27. DECK & BALCONIES:**

Floor Material \_\_\_\_\_ Handrail Material \_\_\_\_\_ Baluster Material \_\_\_\_\_ Steps \_\_\_\_\_

**28. GARAGE:**

\_\_\_\_\_ Finished \_\_\_\_\_ Unfinished \_\_\_\_\_ Number of Garage Door Operators

**29. WALKS & DRIVEWAYS:**

(Walks) \_\_\_\_\_ Concrete \_\_\_\_\_ Brick Pavers  
(Driveway) \_\_\_\_\_ Concrete \_\_\_\_\_ Brick Pavers \_\_\_\_\_ ROC \_\_\_\_\_ Dirt \_\_\_\_\_ Other

**30. LANDSCAPING & PLANTING: (Note: A Landscape Plan will probably be required by your ARB)**

Sod: Front Yard \_\_\_\_\_ Side Yard \_\_\_\_\_ Rear Yard \_\_\_\_\_ \_\_\_\_\_ Furnished By Owner \_\_\_\_\_ Furnished By Builder